

March 4, 2015
Board of Agriculture Update
Fiscal
Dale Hansen, Administrator

Work Programs

Approved at December IFC:

1. Moved Agriculturist 2 from BA 4552 to BA 4545 to Manage Noxious Weed Program;
2. Set Up Transfer of \$50,000 for PARC from Dairy Commission for Nuisance Bird Eradication on Dairy Farms statewide;
3. Set Up Transfer of \$63,929 to pay back Dairy Commission for use of Dairy Auditor to fiscally management the day to activities of the Child Nutrition program;

Approved at February IFC:

1. \$115,584 in US EPA Funds to host Regional Inspector Training on Urban Pesticides Issues;
2. \$77,075 in West Nile Surveillance Funding;
3. \$270,000 in USDA FNS Equipment Grant funding;

Submitted for April IFC:

1. Move Program Officer I from BA 4552 to BA 4545 to work on Organics Program;
2. \$198,500 for renovations to move into Las Vegas Metro Building;
3. \$96,834 for OnStrategy Contract for Food Distribution Report
4. \$45,000 for Contract for Automated Pesticide Registration System;
5. \$88,000 for Additional Meal Pattern Grant Funding;
6. \$1.5 million to cover increase in rates and meal counts to cover School Breakfast claims

Budget

- Many budget questions for FY 16-17;
- Budget presentation preparations and presentations
- Played a major part in compiling data in Bushel and Peck Report on Food and Nutrition Programs

Others:

- 1 Set Up Account for Good Agricultural Practice audit fees
- 2 Additional funding from Reserve for BA 4546 to renew Microsoft Office 365 licenses;
4. Additional funding to fully fund Ag. Enforcement operating expenses;
5. Additional funding to pay for ipads for Automated Brand Inspection system

Contracts:

- OnStrategy Contract for Food Distribution Report;

- Contract for Meal Pattern Training;
- Contract for hosting and lodging for the Regional Inspector Training on Urban Pesticides;
- RFP and Contract with Resource Concepts for Grazing Statistics;
- Working on contracts for lab equipment services for Consumer Equitability and Plant;
- RFP and Contact with Ewell Services for Automated Pesticide Registration System;

Grants:

- Drafted Annual Federal Indirect Cost Rate Proposal with new methodology to make consistent with Child Nutrition and Food Commodity programs: several hundred pages of back-up

Sub-Grants:

- Revamped Sub-Grant Application for USFS Cooperative Weed Management Areas funding making it more structured and compliant with State Regs;
- Working on re-vamping for Sub-Grant Application for USDA Specialty Crop funding;
- Need to rethink Equipment grant sub-grant policy—only three schools participated in the first round;
- Worked on sub-grant process for CFSP and TEFAP funding;

Policy:

- Draft Travel Policy-Angry staff have sent back comments
- Have Draft of Sub-Grant policy
- Have Draft of A-133 policy
- We are reviewing Fleet Management policy
- Three quote policy in new Purchasing policy has already saved us several thousand dollars in services

Audits

- Audited and have to provide response for State Single Audit of Child Nutrition and Food Commodity programs
- Internal Auditors are auditing for Grants and Contract Management as well as Fleet Management;
- Audit of Brand Inspection process by Department of Administrations Internal Auditors completed;
- NDA internal audit of Elko office very few finding this time around
- Dairy Audits are now 95% complete
- Fiscal taking over CACFP and A-133 audit and will take over following up on corrective actions that were not being done;